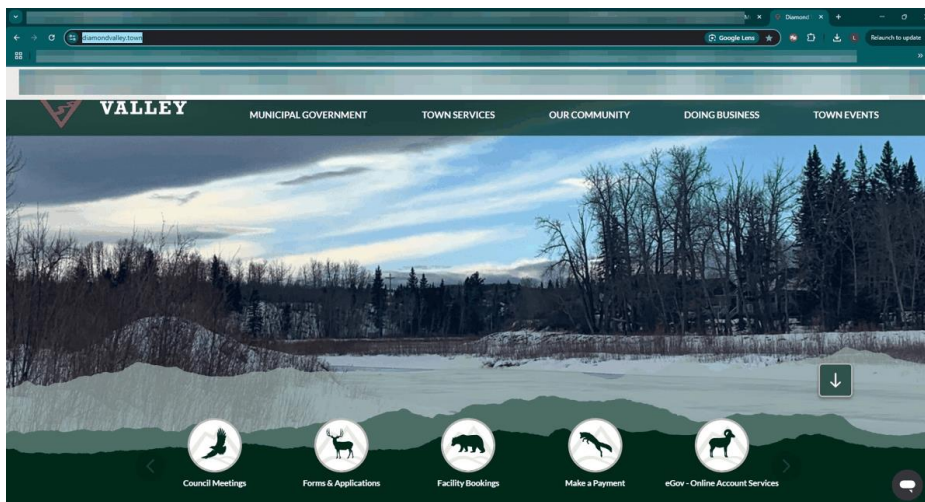


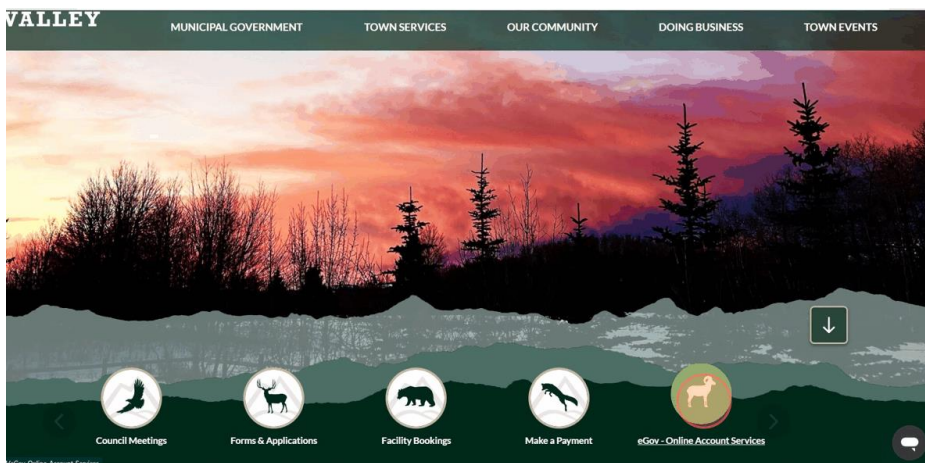
How to Use eGov Once Enrolled

This guide provides a straightforward approach to navigating the eGov platform for managing your accounts efficiently. It outlines essential steps for logging in, changing your password, and accessing important financial documents like tax notices. By following this guide, users can ensure they manage their accounts effectively, keeping track of transactions and maintaining up-to-date records. It's a valuable resource for anyone looking to streamline their experience with eGov.

1. Go to www.diamondvalley.town or www.diamondvalley.town/eGov



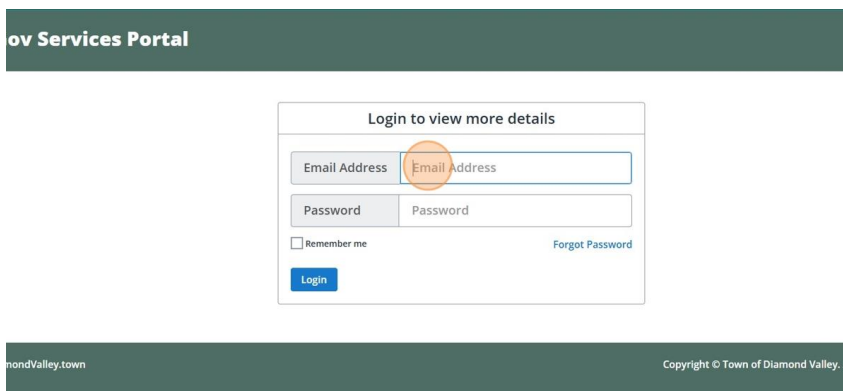
2. Click here



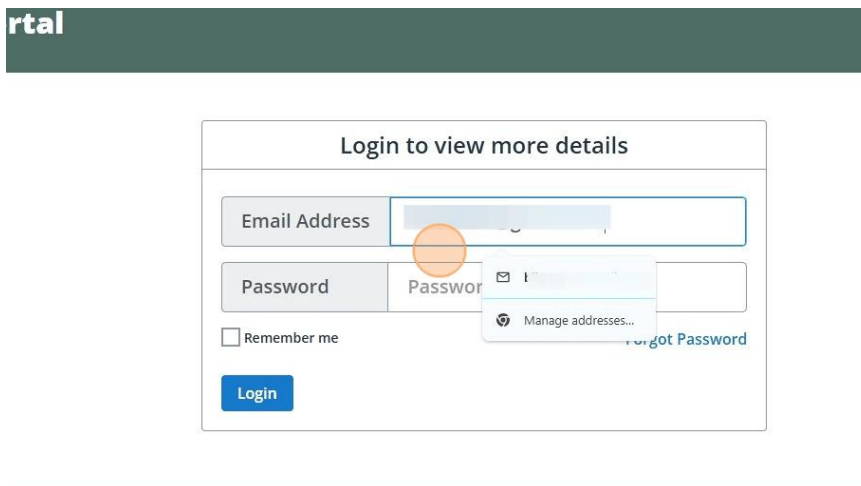
3. Click "Login or Register for eGov" or go to <https://egov.diamondvalley.town/eGov/>



4. Click "User name text box"



5. Enter your email address and password that was assigned or chosen at registration.



6. To change your password Click Here

eGov - Town of Diamond Valley
Municipal Portal
Hello I [redacted]

<p>My Assessments</p> <p>View your Assessment Information on your properties</p> <p>View here</p>	<p>My Accounts</p> <p>View a detailed overview of your account information.</p> <p>View here</p>
<p>Personal Account</p> <p>View or change your personal information and details.</p> <p>View here</p>	<p>Process a Payment</p> <p>Town of Diamond Valley Process a Payment.</p> <p>View here</p>

7. Scroll down to click "Change Password"

yyyy-mm-dd

Home Phone

Business Phone

Cell Phone

Fax Number

Email Address used for Utility and Tax Bills

Enrollment / Login Email Address

Mailing Address

Change Password

Save

Cancel

8. Enter required information.

Services Portal

Change Password

Old Password

New Password

Verify New Password

Old Password

New Password

Verify New Password

Submit

Cancel

Town Copyright © Town of Diamond Valley. All Rights Reserved

9. Click "Submit"

Change Password

Old Password

Old Password

New Password

New Password

Verify New Password

Verify New Password

Submit

Cancel

10. To view account info click "View here" under My Accounts

eGov - Town of Diamond Valley

Municipal Portal

Hello Bryan Bean

My Assessments

View your Assessment Information on your properties

View here

My Accounts

View a detailed overview of your account information.

View here

Personal Account

View or change your personal information and details.

View here

Process a Payment

Town of Diamond Valley Process a Payment.

View here

Copyright © Town of D

11. Click the blue account number

my ACCOUNTS

Tax Account

Roll / Follow

Civic Address

Total O/S

(\$1,575.41)

Utility Account

Account #

Property #

Civic Address

Total O/S

\$0.00

Utility Account (Joint Owner)

Account #

Property #

Civic Address

Total O/S

(\$91.37)

Animal Licence

Animal ID	Species	Breed	Name	Licence #	Expiry Date	Fee
	DOG	LAB CROSS	Swiper		2025-Dec-31	\$25.00
	DOG	GOLDEN DOODLE	Maple		2025-Dec-31	\$25.00

12. You can view all the transactions made to and against your account or Click "Download Tax Notices" to see the annual tax notices to keep for your records.

Tax Roll Details

Roll / Folio#

Civic Address

Current	1 Year	2 Years	3 Years	Over 3 Years	Total
(\$1,575.41)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,575.41)

«

2024

2025

2026

»

Date	Description	Amount	Type	Reference	Balance
2025-Jan-01	OPENING BALANCE	(\$0.01)	YE		(\$0.01)
2025-Jan-06	INSTALLMENT PAYMENT (PAP)	(\$393.85)	CR		(\$393.86)
2025-Feb-04	INSTALLMENT PAYMENT (PAP)	(\$393.85)	CR		(\$787.71)
2025-Mar-04	INSTALLMENT PAYMENT (PAP)	(\$393.85)	CR		(\$1,181.56)
2025-Apr-04	INSTALLMENT PAYMENT (PAP)	(\$393.85)	CR		(\$1,575.41)

Go Back

Download Tax Notices

Frontages

Other Details

Billing Details

Payment

13. Click the drop down arrow

Download Tax Notices for Roll#

Tax Notice

▼

Go Back

Download

14. Select the Tax Year you want to download.

Download Tax Notices for Roll#

Tax Notice

▼

TaxYear	DueDate	Amount
2024	2024-08-15	4,726.15

15. Click "download".

Tax Notice

2024

Go Back Download

16. Repeat for the other accounts to view transactions and download bills.

My Accounts

Tax Account

Roll / Folio#	Civic Address	Total O/S
<input type="checkbox"/>		(\$1,575.41)

Utility Account

Account #	Property #	Civic Address	Total O/S
<input type="checkbox"/>	0		\$0.00

Utility Account (Joint Owner)

Account #	Property #	Civic Address	Total O/S
<input type="checkbox"/>			(\$91.37)

Animal Licence

Animal ID	Species	Breed	Name	Licence #	Expiry Date	Fee
<input type="checkbox"/>	DOG	LAB CROSS	Swiper		2025-Dec-31	\$25.00
<input type="checkbox"/>	DOG	GOLDEN DOODLE	Maple		2025-Dec-31	\$25.00

*If you do not see all your accounts listed including your pets, please call the Town Office to have your name added to those accounts. Animal Licence's are listed under the primary account holder or the person who filed the paperwork.